



2026 Local Organization Handbook



Programming & Recognition

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Letter from the 2026 Programming Vice President

Dear Jaycee Michigan Leaders and Members,

I am incredibly honored and excited to serve as your 2026 JCI Michigan Programming Vice President. Programming has always been at the heart of what we do, it's where passion meets purpose, and where we create real, lasting impact in our chapters, our communities, and within ourselves.

This year, our focus is simple: empowering members and elevating chapters through meaningful, accessible, and impactful programming. Whether you are a brand-new member or a seasoned leader, there is a place for you to grow, lead, and succeed through the opportunities ahead.

One of the most exciting updates for 2026 is the transition to a trimester-based programming cycle, giving chapters three opportunities throughout the year to showcase their projects through Single Project Entries (SPEs). This structure allows for more flexibility, more recognition, and more chances to highlight the incredible work happening across our state.

All SPE presentations will be held virtually, allowing for increased accessibility, flexibility, and participation from members across the state. This format ensures that every chapter regardless of location has the opportunity to share their impact, tell their story, and be recognized for the incredible work they are doing.

To ensure every member feels confident and prepared, we will also be offering virtual training opportunities focused on SPE submissions, presentation skills, and how to effectively tell your project's story. These trainings are designed to break things down, make the process approachable, and help you take your projects to the next level, from planning to execution to presentation.

Competitions, however, will return to an in-person format, providing an exciting platform for members to challenge themselves, build professional skills, and grow through friendly competition. Whether you're stepping onto the stage for the first time or returning to compete again, these experiences are designed to push you forward and help you discover what you're truly capable of.

Programming is not about perfection, it's about progress. It's about showing up, trying something new, and learning along the way. This year, I encourage you to run before you feel ready, lean into opportunities, and support one another as we continue to build something truly special across JCI Michigan.

You bring the passion, I'll bring the tools. Let's make 2026 a year of growth, impact, and unforgettable moments.

If you ever have questions, ideas, or just need support, please don't hesitate to reach out. I am here for you every step of the way.

With gratitude and excitement,

Bobbie Jo Call

2026 Programming Team:

Bobbie Jo Call, Programming VP, JCI Greater Muskegon
Ryan Watkins, Director, Greats Lakes Bay
Alecia Sherwood-Larabee, Director, JCI Greater Muskegon



2026 Programming Dates

All submissions are due no later than 11:59PM EASTERN TIME on the date listed below. Late entries will not be considered for recognition unless discussed accordingly with the programming team.

Note: Below are the currently planned dates. Any Changes to these dates will be announced and the manual will be updated.

Trimester 1

April 30th, 2026 T1 Ends

2026 T1 Submissions Due June 14, 2026

2nd week of July, timing to be announced, 2026 T1 SPE Presentations: **Virtual**

Trimester 2

August 31st, T2 Ends

October 4, 2026, T2 Submissions Due

2nd week of October, timing to be announced, 2026 T2 SPE Presentations: **Virtual**

Trimester 3

December 31st, T3 Ends

January 10th, T3 & Year-end Submissions Due

Third week of January, timing to be announced, T3 SPE Presentations: **Virtual**

Competition Jaycee Day Tentative Dates:
Mid Year - August 2nd & End of Year - January 16th



AREAS OF FOCUS

Management Development

This is the area that tracks the “health” of the chapter by knowing about progress being made on the accomplishments of chapter goals.

- Chapter management
- Civic Leadership Certification
- General Member meetings
- Visitor protocol
- Financial management
- Strategic planning
- Business partnerships
- Public relations
- Marketing plan
- Execution of PMGs

*This list is not exhaustive of components in this area.

Individual Development

This is the area that coordinates the development of the individual members by knowing and addressing the needs of the chapter members.

- Personal development
- Professional development
- Member growth
- Chapter activities like socials
- International involvement
- Member surveys
- Single Project entries
- Skills development Competition programs

*This list is not exhaustive of components in this area.

Community Development

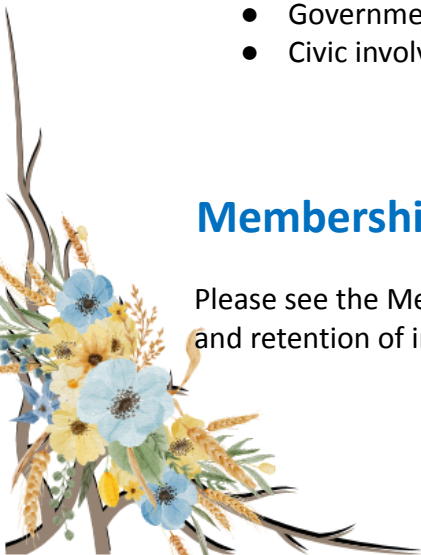
This area is more than just the community service hours and raising funds for local charities, it’s about the places we live, work and raise our families.

- Community services
- Community funding
- Government involvement
- Civic involvement Advocacy
- Community needs assessments
- Community partnerships with other non-profits

*This list is not exhaustive of components in this area.

Membership Development

Please see the Membership Team for questions focusing on activation, recruitment, and retention of individual members.



RECOGNITION AND AWARDS

Programming Award of Excellence

This recognition is given to up to four (4) chapter(s), project(s) or individual(s) for demonstrating excellence in “paving the programming way” for the support of programming in management of your local chapter, impacting your community, or assisting in developing your members professionally and personally. The Programming Team determines recipients of this award and there is no submission form for it. These awards are based on observation of local chapters and their programming.

Civic Leadership Certification

Civic Leadership Certification is a program often referred to as the “Roadmap” or “Building Blocks” to create a successful chapter. It is a checklist program to help chapters keep on track with their chapter plans, come up with more programming and membership ideas, and keep involved with JCI Michigan and JCI USA events and resources.

CLC is scored by a percentage of points possible that have been earned by the chapter. The Top 5 CLC chapters per semester receive recognition, with an award being given at the end of the year to the top CLC chapter.

For information about and to submit to JCI USA’s CLC, visit [JCI USA Young Leader Lab](#)- you will find CLC in the Course Catalog.

Passport to Civic Leadership

The Passport to Civic Leadership is designed to provide individual members with the essential tools and skills required to become active, well-rounded Jaycees. By challenging members to complete specific objectives, the program serves to both develop and retain talent while significantly enhancing individual and leadership capabilities.

Program Structure and Requirement:

The journey to becoming a civic leader involves a diverse range of tasks tailored to immerse you in the JCI experience and your local community. Some examples include:

- Consistently participating in chapter meetings.
- Attending local city council or chamber of commerce meetings to understand civic processes.
- Taking the initiative to lead a training session.
- Engaging in recruitment, project management, and national initiatives.

As you progress through the program, you will work through **ten distinct degrees** of leadership. Members who successfully complete the entire challenge are honored at the **JCI USA Annual Meeting** and recognized as prestigious **10th Degree Jaycees!** [Click here](#) to access the full program manual in the General Member Drive.

Membership Award of Excellence

This recognition is given to up to four (4) chapter(s) or individual(s) for making noise in their communities through active membership. This may include membership events, incorporating member recruitment and chapter promotion into signature projects, outstanding chapter growth and much, much more. The Membership Team determines the recipients of the recognition based on observation. There is no submission form for this recognition and ANY MEMBER of JCI Michigan may be chosen.

Single Project Entry

Recipients of the award will be determined after the written project resume and presentation have been judged by a 3-person panel and results tabulated by the Programming Team. There are Five (5) categories for Single Project Entries.

First-Timers

This event is directed by the MI JCI Senate. To be considered a First Timer, it must be your first time as a member attending a JCI Michigan Leadership Conference. First-timers competition is usually held Friday night at a conference with winners determined and announced by the Senate.

Competitions

The JCI Michigan Competitions Program is designed to help promote the skills of members in the areas of speaking, writing, and presentation. Competitions are a great way to help members become more confident in both written and verbal presentations and developing skills which can be transferred to a member's personal and professional life. They allow members to receive feedback and insight from their judges on how to continue to excel in each of these areas.

JCI Michigan will have Prepared Competitions on Jaycee Day. Impromptu Competitions can be held during Jaycee Day and Conference Events. Winners of each Competition will be recognized at the designated event as JCI Michigan determines. Each competition will be judged by a 2-3-person panel. These competitions include:

- Prepared Write-Up
- Impromptu Write-Up
- Prepared Speak-Up
- Impromptu Speak-Up
- Prepared Master Speak-Up
- Prepared Presentation **(NEW)**
- Debate **(NEW)**

Topics for prepared competitions will be announced at least 3 weeks in advance.

Presidential Medallion

This is the highest honor a JCI Michigan President can bestow on an individual. Each President has a unique medallion. This recognition is traditionally accompanied by a speech about the individual(s) about to receive the medallion. These are awarded solely at the discretion of the President.

Special Note: As this is the highest honor given to an individual during the Presidential Year, it is customary to observe the presentation in silence and to stand when the recipient's name is called. If presented at a State meeting, the room will be temporarily closed until the presentation is complete.



SINGLE PROJECT ENTRY PROGRAM PARTICIPANT GUIDELINES

Overall Program

All projects will be judged on a combination of their written submission and presentation. **Projects that do not submit a written Project Resume are not eligible for the oral presentation.** The Programming Team will determine a winner following the presentation round.

Categories

There are Five (5) Single Project Entry categories for 2026:

- Local Economic Development Program
- Local Personal Skill Development Program
- Local Growth & Development
- Local Community Empowerment Program
- Long-Term Local Community Development Project

This is a deviation from what was done in more recent years, and a return to the more simplified categories JCI Michigan had previously and aligns with JCI USA Categories.

***We recognize that JCI Michigan Categories are not the same as JCI USA - This allows flexibility to submit your projects to USA awards in different areas.*

Written Project Resume

To be considered for JCI Michigan recognition, the Programming Team must receive Project Resume (SPE) submissions no later than the communicated deadline. This portion of the recognition process is based solely on the written document and video submitted which is the Single Project Entry Resume Form along with a Project Management Guide if one is available. Grammar and spelling will be reviewed as well as project information and outcomes.

See [Appendix B](#) for the Written SPE Project Resume Form

Virtual Presentation Portion

All projects from Round One (written Project Resume) compete in Round Two, the presentation portion. Winners are not determined until the conclusion of Round Two. Although other presenters from the chapter are eligible, the project chair, co-chair, or committee member should be the presenter. Time limits will be strictly enforced. After the presentation, judges will be allowed 5 minutes for a brief Question and Answer period.

Judges

Panel judges will be selected by the Programming Team. The judges can be current members of JCI Michigan. Potential judges may be drawn from past JCI Michigan members, Senators, JCI USA or other states, local organizations, or businesses. All judges will follow the judging guidelines created by the Programming Team.

Categories

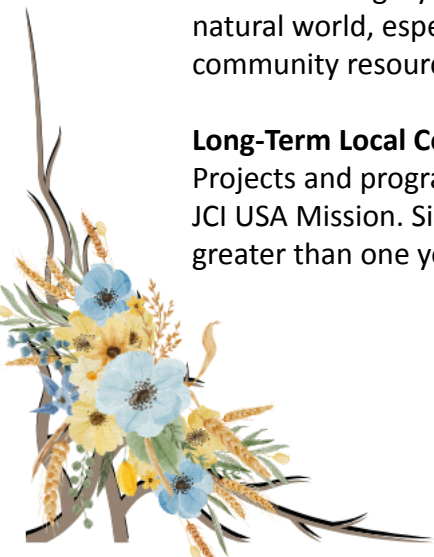
Local Economic Development Program: Programs conducted with the goals of creating, increasing, or improving business and economic opportunities and/or productivity in the local community. Also, this includes strategic planning projects and programs conducted to raise funds to pay for the operation and expenses of the local JCI chapter. Projects that obtain positive recognition for the chapter or establish, maintain, or improve a favorable relationship between the chapter and the public would fall under this category.

Local Personal Skill Development Program: Programs conducted that further the JCI USA Mission by creating development opportunities for young people to create positive change and develop the skills of individuals. This category also includes projects that provide social opportunities (chapter activities), as well as family involvement opportunities for chapter members and their families.

Local Growth & Development: Programs conducted that aim to grow JCI USA to create development opportunities for more young people in their community. This category includes member recruitment, and recruitment drives to establish new chapters or save existing chapters.

Local Community Empowerment Program: William B. Roberston Award: Programs conducted that are designed to promote or improve the quality of life for people in the community and assist with community needs and extend the JCI USA Mission. Included in this category would be projects that raise funds for non-JCI USA programs and charities in the local community and for children and youth, which promote and encourage their involvement in activities and/or the learning of personal and leadership skills. Government involvement in all areas of the local, state, and national governmental process, plus projects designed to provide the education of laws and governmental processes would be in this category. Also included in this category are projects conducted to improve the natural world, especially the preservation, management, and care of natural and community resources.

Long-Term Local Community Development Project: Dr. Jerry Bruce Memorial Award: Projects and programs run more than one year to improve the community and extend the JCI USA Mission. Similar to the “Local Community Empowerment Program”, but duration is greater than one year.



The Following are Additional JCI SPE Categories that local and state projects may be submitted for by the JCI Michigan Programming Team:

Inter-Organization Collaboration Project: Projects conducted to provide benefit to chapters and their members from collaborating with members of other JCI USA and JCI organizations. Local chapters can increase their impact by working together with other organizations. This category also includes some projects conducted for State, JCI USA, and JCI emphasis programs

Local Global Goals Project: In 2015, the world agreed to an ambitious set of 17 Sustainable Development Goals (SDGs), and 169 associated targets. The SDGs seek to catalyze a new development paradigm that treats social, economic, and environmental progress as indivisible. Efforts to protect, restore, sustainably manage, and equitably share the benefits of biodiversity will be essential to advancing the sustaining SDGs. Of particular importance is the role of biodiversity in reducing poverty, fostering food security, sustaining livelihoods, and generating economic growth. Projects entered into this category must be specific to one of the following goals:

- | | |
|--|--|
| Goal 1: No Poverty | Goal 11: Sustainable Cities and Communities |
| Goal 2: Zero Hunger | Goal 12: Responsible Consumption and Production |
| Goal 3: Good Health and Well-Being | Goal 13: Climate Action |
| Goal 4: Quality Education | Goal 14: Life Below Water |
| Goal 5: Gender Equality | Goal 15: Life on Land |
| Goal 6: Clean Water and Sanitation | Goal 16: Peace, Justice, and Strong Institutions |
| Goal 7: Affordable and Clean Energy | Goal 17: Partnerships for the Goal |
| Goal 8: Decent Work and Economic Growth | |
| Goal 9: Industry, Innovation, and Infrastructure | |
| Goal 10: Reduced Inequalities | |

Best Local Peace Project: Projects focused on the UN’s SDGs with the intent to educate and create dialogue across cultures, demographics, genders, ages, societal issues, and communities. With the objective of creating peace, locally and globally, these projects are of benefit to communities and individuals working together towards the greater good.

Note 1: In addition to evaluation based on the primary purpose as stated above, all SPEs will be judged on objectives, planning, finance and execution, membership participation, sustainability, and impact on the local chapter.

Note 2: The Programming team will determine what SPEs will go onto National submission.

Requirements for Round One (1): Written Project Resume

Scoring Explanation

Most components can earn a maximum of 5 points. These portions are judged on a scale of 1 to 5. Most portions begin with a score of 3. This score is adjusted, up or down, based on the submission.

EXAMPLE: Submission followed guidelines but had numerous spelling and grammar errors. The programming team moved the score from a 3 to a 2 for that component.

The project participation portion differs from this scale, in that its score is determined by the percentage of participation, based on the Chapter's Membership Base as of January 2026.

- PERCENTAGE POINTS
- 0 - 20 1
- 21 - 40 2
- 41 - 60 3
- 61 - 80 4
- 81 - 100 5

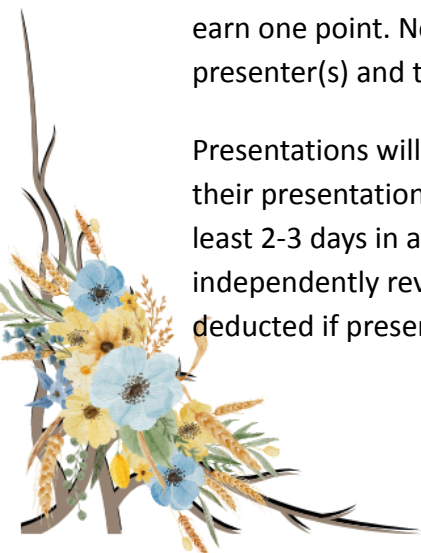
Failure to include requested information or to answer all the questions will result in a point reduction.

Requirements for Round Two (2): Presentation

Presenters

Presenters should wear business attire and are expected to be professional in demeanor during their presentation. The presentation should be equivalent to one your chapter would present to community partners and businesses for sponsorship. The project chair or co-chair should give the presentation whenever possible. If these members are not able to attend, another chapter member is eligible to present. If the project chair or co-chair is the presenter, the project will earn five points. If the presenter is an active local board member but did not serve on the committee, the project will earn 3 points. If the presenter was not involved in the project, it will earn one point. No one will be allowed in the room during the presentation other than the presenter(s) and the judges.

Presentations will be virtual via Virtual meeting rooms. Presenters will be sent a link and time of their presentation. Substantiation documents are to be provided to the programming team at least 2-3 days in advance of the time of presentation so that the judges have time to independently review for the question/answer portion of the presentation. Points will be deducted if presentations are provided later than 2-3 days notice.



Content

Presentations should complement rather than repeat the written portion. However, it is important to give an overview of the project and its objectives. Highlight the outcomes and impact, and give a critical assessment including how the project can be improved.

Time Limit

Presentations have a strict time limit of five (5) minutes. Presentations will be stopped at the end of five minutes and presenters will be asked to conclude the presentation. Please try to use as much of the five minutes as possible without going over. Rehearse and time yourself. Points will be deducted if you go over the 5 minute time limit but judges will allow presenters to finish.

Substantiation

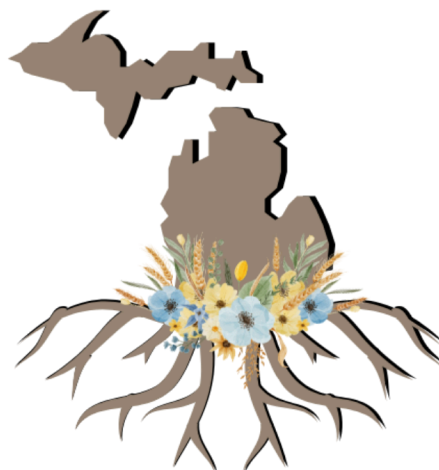
Presenters should bring substantiation to show project details and impact. Substantiation can include a PowerPoint presentation, news articles, photos, etc.

Question & Answer

A question and answer period of up to five (5) minutes will follow the conclusion of the presentation. Judges may ask questions for clarification or to learn more about a particular part of the project. This portion is scored based on how well the presenter answers the questions.

Feedback

Following the Question & Answer session, judges will be allowed to give immediate feedback to the presenter for a maximum of five (5) minutes.



Competitions

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Overview ELIGIBILITY

JCI Michigan

In order to participate in Competitions, you must:

1. Be of Jaycee age (18-40)
2. Be a member in good standing with a chapter that is recognized by JCI Michigan
3. State Program Directors responsible for organizing Competitions for their state during the year on which judging is based are not eligible to compete.
4. Once a member has placed first in a Competition, he or she is no longer eligible to compete in that particular competition again during the same year.

JCI USA - from JCI USA

Each state selects its representatives through statewide competitions. The state's first-place competitor/team or alternate is eligible to represent the state on the JCI USA level.

1. Only one (1) representative from each state per competition is eligible to compete. (Or in the case of debate, only one team per state is eligible.)
2. Contestants must be registered to attend all days of the Year End Meeting or Annual Meeting before the time of competition; one-day registration is not permitted.
3. Competitors must be of Jaycee age (18-40) at the time of national competition, or 41 as long as his/her membership is still valid.
4. Each competitor must also be a Jaycee in good standing and a member of a recognized JCI chapter.
5. National winners of the Debate and Durward Howes Speak-Up competitions who intend to advance to compete at The Conference of Americas and JCI World Congress must be a member in good standing at the time they compete at the JCI competition.
6. Current members of the JCI USA Board and Staff, and all National Awards Committee Chairs (past and present), are not eligible to compete.
7. National Program Managers and past JCI USA Board members are only eligible to compete in Master Speak-Up, Policy Debate, and/or Jaycee Debate.

8. Once a Member has placed first in an International competition, he or she is no longer eligible to compete in that particular competition again on the National level. 9. State Program Managers/Chairpersons responsible for organizing Professional Skills Competitions for their state during the year on which judging is based are not eligible to compete.

Overview GUIDELINES

Use of Notes or Props

In all Competitions, use of notes is strictly prohibited except Prepared Speak-up. Paper notes are allowed for this category. Props such as slideshows, signs, photos, etc. are strictly forbidden in Competitions except Single Project Entry Presentations.

Rubrics

Rubrics per competition can be found in the [handbook](#)

Competition: SPEAK-UP (Prepared, Master, & Impromptu)

Speak-Up Competitions are held to determine the most outstanding speakers in JCI Michigan for that year. It is not the intent of this award to recognize professional speakers. A professional speaker is defined as a person who currently or previously earned at least 25% of their income in a profession in which speaking is the primary component of the job description. Competitions will be held in person, though extenuating circumstances may allow for virtual accommodations to be made.

State Presidents, National Board Members, and previous State Speak-Up award winners may choose to participate in the Master Speak-Up Competitions only.

Prepared and Master Speak-Up

Speeches shall be between 5-7 minutes in length. The speech will be stopped at seven (7) minutes. The topic will be released about 6 weeks prior to when submissions are due. Participants will speak on the topic that was provided.

If you have won 1st place at JCI USA level – you are not eligible to compete again.



Impromptu Speak-Up

Speeches shall be 3-5 minutes in length. The speech will be stopped at five (5) minutes. Topic(s) will not be posted. The participant will receive the topic from the judge, and will then have 60 seconds to prepare for his/her speech. Once a participant has received the topic they are PROHIBITED from sharing with anyone else. If you are competing in more than one area, exceptions may be made, but must be requested ahead of time to ensure proper monitoring and scheduling.

All Speak-Ups are judged based on the following criteria:

- Delivery (appearance, voice, gestures, eye contact)
- Preparation (originality, facts, word choice and phrasing)
- Salesmanship (sincerity, audience, appeal)
- Continuity (opening, main theme, closing)
- Length of Speech

Competition: Speak-up

The Prepared topic will be announced about 6 weeks prior to the submission deadline by JCI Michigan.

Year-End Speak-Up

Year-end competitions will feature all previous Impromptu, Prepared, and Master Speak-Up winners from trimester 1 and 2 participants to determine one final year-end winner in each area. Prepared topics will be announced 3 weeks prior to the submission deadline and communicated via an invitation to previous winners.

Competition: WRITE-UP (Prepared & Impromptu)

Write-Up Skill Competitions are held to determine the most outstanding writers in JCI Michigan. It is not the intent of this award to recognize professional writers. A “professional writer” is defined as a member who currently or previously earned at least 25% of their income in a profession in which writing, or publishing is required.

Prepared

Topic will be announced about 6 weeks prior to the submission deadline by JCI Michigan. Essays must be received by the submissions deadline and submitted through the portal at <https://jcimi.org/programs/submissions/> .

If you have won 1st place at JCI USA level – you are not eligible to compete again.

Topic will be given on the spot during the competition and then participants will have 30 minutes to prepare an essay and have submitted to the JCI Michigan Programming team

Note: Impromptu entrants will need to attend in person. As with other competitions and presenters, extenuating circumstances may allow for virtual participation.

Entries will be judged on:

- Comprehension and clarity of the topic
- Format of presentation (logic)
- Development of the entry (creativity) Mechanics (spelling, neatness, and correct use of grammar)
- There is no determined length for each essay

PREPARED PRESENT-IT

NEW FOR 2026: Prepared Present-It Competition. This competition is designed to give members a way to showcase their in-person presentation skills to enhance speaking, facilitating and presenting skills. Presentations will be given expectations of time limits, preparedness, substantiation and message conveying. Any members are eligible to participate. Topics/prompts will be announced about 3 weeks prior to the submission deadline by JCI Michigan. Competitions will be held in person during in person events.

CREATE-IT

Create It! is designed for members to express themselves artistically. Any form of art will be accepted, whether it be for display or performance. Any performance pieces cannot exceed 5 minutes and will need to be filmed and submitted. Display pieces will need to be thoroughly filmed and photographed if the actual piece cannot be submitted. Any members are eligible to participate. Topics/prompts will be announced about 6 weeks prior to the submission deadline by JCI Michigan. With the participant's permission, pieces will be displayed at conferences and performance pieces will be shown. (Cont. Next Page)

Competitors will be judged on:

- Creativity
- Originality
- Relevance to the prompt
- Ability to make the viewer feel something

FILM-IT

Film It! is designed for members to give their videography skills a try! This competition is not meant to showcase members who currently, or previously, have a career in Media Arts. Members who currently, or previously, earn 25% or more of their income from a video or filming area are not eligible to compete.

Film It! competitors may be an individual or a team. Topics will be announced 6 weeks prior to the submission deadline in JCI Michigan’s Michigander and on JCI Michigan social media. All content is determined by the creators. Videos may not contain obscene or pornographic imagery or language. All videos must be submitted by the trimester deadline for judging at www.jcimi.org/submissions.

A link to a site such as YouTube, Tiktok, or a Facebook/Instagram Reel should be provided. Professional equipment is not necessary. Basic editing programs such as iMovie (Mac), Windows Movie Maker (PC), TikTok, and CapCut are more than sufficient.

DEBATE

Debate is a public speaking competition in which teams of three (3) advocate for and against a resolution regarding a policy or idea. Affirmative teams present a plan supporting the resolution, while the negative team advocates against that plan. The Debate competition is held to determine the most outstanding debate team in JCI Michigan for that year. There are no eligibility restrictions for the Debate competition. The winning debate team will be recognized during the awards ceremony at JCI Michigan Leadership Conferences.

If you have won 1st place at JCI USA level – you are not eligible to compete again.

A Jaycee Debate team must include three (3) members: a “Captain” and two speakers.

Members must be from the same state, but do not have to be from the same chapter. Members of the team MAY be a current State officer or local chapter president.

DEBATE FORMAT

The competition will be on a single-elimination basis with winning teams moving on to the next level of competition. Depending on the number of teams competing and the combined score from previous rounds, the top 3 or 4 finalist teams will face off in “head to head” style competition or a “round-robin” style competition. The winners of the Jaycee Debate competition shall remain secret until revealed at the awards ceremony. Audiences are invited to witness the Jaycee Debate competition throughout all rounds.

Teams will argue opposite sides of the topic. A coin toss **prior** to the announcement of the topic will be used to determine which team will be able to choose their preferred side. The team winning the coin toss will be provided with thirty (30) seconds to make their decision to choose either “for” (the pro side) or “against” (the con side). Each team will be given the topic fifteen (15) minutes prior to the start of the debate. Both teams are provided with the topic at the same time. Different topics, chosen via random drawing, will be used for each round of competition. The topics may be either Jaycee or non-Jaycee related. **Speakers should take care not to identify their chapter or state (or that of their opponents) at any time during their arguments.**

During the Jaycee Debate, speakers will adhere to the following speaking order and time limits:

Captain FOR the motion (PRO):	2 minutes
Captain AGAINST the motion (CON):	2 minutes
1 st Speaker FOR the motion (PRO):	3 minutes
1 st Speaker AGAINST the motion (CON):	3 minutes
2 nd Speaker FOR the motion (PRO):	3 minutes
2 nd Speaker AGAINST the motion (CON):	3 minutes
Captain FOR the motion (PRO):	2 minutes
Captain AGAINST the motion (CON):	2 minutes

The Captain of each team will be responsible for the team’s introduction of their point of view and closing argument for their point of view. **NO NEW MATERIAL MAY BE INTRODUCED during the closing arguments; the speaker may only restate their point of view and rebut material already presented.**

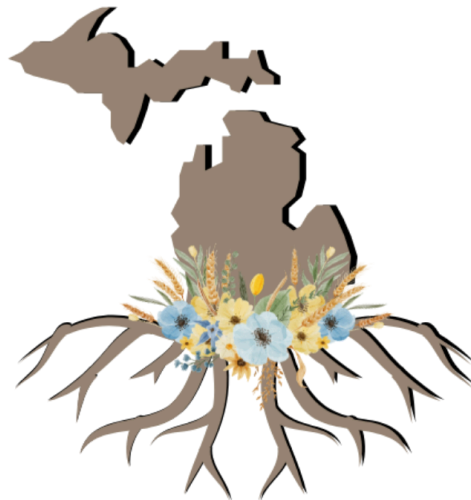
POINT OF INFORMATION

Only a participating speaker can give a Point of Information. Substitutes, supporters or members of the audience cannot offer or answer Points of Information. A Point of Information may be made only during the second and third minutes of the first or second speaker’s time. A Point of Information is not permitted at any time while the Captain is speaking.

Here are the procedures for giving and accepting Points of Information:

- If giving a Point of Information, raise your hand or place your hand over your head, stand up and address the speaker at the podium, saying, “On a Point of Information...”
- Wait for the speaker to indicate whether he or she will listen to your point. If the speaker says “No, thank you”, or indicates by way of a gesture that the point will not be taken, or continues with their speech without yielding the floor, then sit down.
- If the speaker indicates that he or she will take the point, then deliver it clearly and briefly and then sit down. Do not retort to the speaker’s reply. At no point should the speakers engage in a conversation with each other. (Cont.)

- If speaking, and an opponent offers a Point of Information, you can accept it right then, you can refuse to accept it, or you can indicate you will deal with it in a moment when you are finished with the point you are making.
- The time used to ask and answer the question (or Point of Information) counts against the current speaker's time. Thus it is important that the speaker keep control of his/her allotted time.



YEAR-END AWARDS

Rubrics

Individual year-end award submission forms and rubrics can be found [here](#)

Individual Member Awards

Robert Joseph Peacock Memorial Award

This memorial award is presented to the individual member who has recruited the most new members.

Thom Stark Memorial Award

Presented to up to ten (10) Outstanding Local Vice Presidents. Recipients may be considered for National recognition. An interview process determines this award for the Year-End Conference in February. The current JCI Michigan President makes the final determination on the top winners.

Dave Lichwala Memorial Award

Presented to up to twenty (20) Outstanding Local Presidents. An interview process determines this award for the Year-End conference in February. The current JCI Michigan President makes the final determination on the top winners.

Martin P. Luthy Memorial Award

Presented to up to ten (10) Outstanding Local Presidents from the Dave Lichwala Memorial Award winners. Recipients may be considered for National recognition. The same interview given for the Dave Lichwala Memorial Award determines this award for Year-End conference in February. The current JCI Michigan President makes the final determination on the top winners.

Chapter Awards

New or Under Twenty

This award is given to chapters who are new chapters or start their year under twenty (20) members. This award is determined by the Programming Team for the chapter's efforts to rise above twenty (20) and the impact they make in their community. **A Year-End chapter plan must be submitted to be considered for this award.**

BBC Media Excellence Award

This award combines the Bob Beard (outstanding newsletter communication), the Paul D. Ballinger (outstanding use of electronic communication) and the Pamela Cunningham (outstanding online social media and marketing plan). **A Year-End chapter plan must be submitted for this award with a detailed and updated section on marketing and communications.** It is suggested that a chapter includes the Programming Team on their email newsletters throughout the year. Send your newsletters to **Bobbie Jo Call** at **programs@jcimi.org** please.

Governor's Cup

Chapters may submit for this award following guidelines to be communicated with Year-End Submission guidelines. This award recognizes Outstanding Government and Civic Involvement.

Steve Little Memorial Award

Best Flagship Membership Program. This award is presented to the local chapter or state board group that implements the most outstanding state-wide programming that impacts membership activities. This award is determined by the current JCI Michigan President.

Dennis-Hamilton Memorial Award

Best Flagship Program. Described as the finest and most important part of a state-wide programming. This award is determined by the current JCI Michigan President.

Henry Giessenbier Memorial Award

Top Local Chapters in the State. This award is determined by the current JCI Michigan President. There are up to three (3) chapters that are awarded this honor. **A local chapter must submit a Chapter Plan to be considered for this award.**

C.W. Bill Otto Memorial Award

Best Overall Chapter in the State. One (1) chapter is honored with this award. The current JCI Michigan president determines this local chapter. This local chapter is chosen from the Henry Giessenbier Memorial Award winners. **A chapter must submit a Chapter Plan in order to be**

State Board Member Awards

Sandra K. Luikes

Awarded to up to three (3) outstanding District Directors.

Seiji-Horiuchi

Awarded to up to three (3) outstanding Programming Directors or State Chairs.

Doc Huldin Memorial Award

Presented to the most outstanding Michigan JCI Senator for their service to the Jaycee organization.

R. Bradley Trafton Memorial Award

Presented to the most outstanding Appointed Officer to JCI Michigan Board of Directors.

Outstanding Member of the JCI Michigan Board of Directors

Presented to a member of the JCI Michigan Board of Directors for their service during the year.

Mark N. Pankner Award

Presented to a member of the JCI Michigan Executive Board for their service during the year.

Betty Sexton Award

Presented to a JCI Michigan Programming Vice President or Membership Vice President for their service during the year.



CHAPTER PLAN SUBMISSIONS

See [Chapter Plan Template 2026](#)

Parts of a Chapter/Strategic Plan

- Board Directory with contact information – This is not only helpful to have all contacts in one place, but state board members can easily find whom they need.
- Mission, Vision, and Purpose Statements – Why do you exist and what is the vision and purpose for your chapter?
- Objectives – What goals do you want to set for your chapter? These should set a clear direction for where you want your chapter to go.
- Key Results – Measurable outcomes required to achieve your objective ○
Initiatives – Specific action items to achieve a key result.
- Programming Overview
- Yearly Membership Plan
- Corrective Action Plan (only applicable for chapters under 20 members)
- Needs of Membership (survey)
- Needs of Community (survey or evaluation)
- Community/Business Partnership Evaluation
- Diversity, Equity, and Inclusion Evaluation
- Marketing and Communications Plan
- Calendar of events/projects
- Yearly Budget
- Evaluation

See [Appendix M](#) for the Membership Plan

A Chapter Plan is a working document. It should be updated as you go. It should be considered a living document of what worked and what didn't work for the year.

Don't forget about evaluating the areas of your SMART GOALS Results throughout the year!



RECOGNITION SUBMISSIONS

General

Quarter/Semester and Year-end submissions will be handled through the Submissions Portal at <https://jcimi.org/programs/submissions/>.

****Make sure to talk to your local chapter board regarding who will actually submit for recognition. It is general practice that a Local Chapter President or Vice President does the submitting on behalf of the Chapter. ****

How to Submit

Please save all documents as "Chapter_DocumentType.pdf" i.e. "Livonia_ChapterPlan.pdf"

Check the appropriate Box(es) on the page, upload files, and submit.

